



To Whom It May Concern:

The League of Oregon Cities (LOC) was recently asked about their procurement process and whether the LOC's Board of Directors approves procurement contracts.

For clarification purposes, the LOC is an intergovernmental entity formed pursuant to Oregon Revised Statute Chapter 190. Oregon's 241 cities executed an intergovernmental agreement, pursuant to ORS 190.010 and 190.020, to create the LOC to serve as a subdepartment of each city. The LOC is governed by a 16-member Board of Directors, which is comprised of elected and appointed city officials from across the state of Oregon.

Pursuant to ORS 279A.060, the LOC's Board of Directors has delegated to the Executive Director all authority granted and duties conferred upon the Board itself for purposes of public contracting and procurement. As a result of this delegation of authority, LOC's Executive Director is the person who reviews, executes, and approves the contract(s) in question..

The League of Oregon Cities mission is to be effective and a collective voice of Oregon's cities and their authoritative and the best source of information and training. Among the programs and services the League of Oregon Cities provides is assistance with public contracting. As an intergovernmental entity, the League of Oregon Cities is eligible to participate in cooperative procurement as authorized under state law.

Sincerely,

*Patricia M. Mulvihill*

Patricia M. Mulvihill  
Interim Executive Director